

**Peacham Pond Boat Launch
Spur Road
Peacham, Vermont
July 12, 2024**

REQUEST FOR BIDS

Caledonia County Natural Resources Conservation District (CCNRCD), with financial assistance provided by the State Natural Resources Conservation Council through the Vermont Department of Environmental Conservation Clean Water Investment Program, requests bids from qualified contractors to implement water quality improvements at the Peacham Pond Boat Launch, in Peacham. Details of the project are provided on the following pages and in the attached construction drawings prepared by Fitzgerald Environmental Associates. A project timeline is provided below. Instructions for submission of the bid sheet are provided below.

Bidders are required to submit bids via email to CCNRCD at the email address listed below. **Emailed bid submissions must be received by 5:00 PM on August 9, 2024.** Late bids will not be considered. DBE businesses are encouraged to submit proposals.

Bids should be clearly marked and submitted via email to Emily Finnegan at:

Emily.Finnegan@vt.nacdnet.net

Emily Finnegan, CCNRCD

Email: Emily.Finnegan@vt.nacdnet.net

Tel: 802-424-3149

Project Schedule:

July 12, 2024	Issued Invitation to Bid
July 23, 2024, at 10:00 AM	Mandatory Pre-Bid Walkthrough
August 9, 2024, at 5:00 PM	Bids Due
September 3, 2024	Construction Begins
October 31, 2024	Project Completion Date

A mandatory pre-bid site visit is scheduled for Tuesday, July 23 at 10 AM. Further details about the site work will be provided during the walk-through. Following the pre-bid meeting questions about the

scope of work should be emailed to Jordan Duffy at jordan@fitzgeraldenvironmental.com and Emily Finnegan at Emily.Finnegan@vt.nacdnet.net.

Summary of Work:

This project consists of stormwater improvements at the Peacham Pond Boat Launch. Work includes regrading of the boat launch to better direct stormwater, installation of stone lined swales, installation of a rain garden and forebay stormwater treatment feature, and installation of riparian plantings.

Breakdown of Responsibilities:

Below is a breakdown of the project roles and responsibilities between CCNRCD, the Selected Contractor, and Fitzgerald Environmental Associates (FEA). A Contractor bid sheet is provided on the following page.

Project Items	Responsibility		
	CCNRCD	Contractor	FEA
Site Stakeout			X
Stormwater Improvements		X	
Site Regrading and Stabilization		X	
Site Restoration/Seeding/Mulching		X	
Construction Supervision/Sign-off	X		X

Note: All imported materials (stone, soil, seed, mulch, plantings) will be purchased, delivered, and installed by the Contractor. Hauling of excess materials is up to the contractor and shall be disposed of in an upland area. Further coordination may result in the disposal of materials at a nearby site.

Bid Proposal Requirements:

Bids shall be submitted to Emily.Finnegan@vt.nacdnet.net. The bid proposals shall detail the following:

- Confirmation that all elements of the scope of work and schedule as described above, and shown on the plans, can be met.
- A list of personnel and explanation of prior experience. Provide up to two examples of work on projects similar to this scope of work, and two client references.

A not-to-exceed lump sum cost proposal. The lump sum proposal shall be supported by an itemized and detailed list of unit costs for materials and labor using the attached bid sheet.

BID SHEET

Proposal Dated _____

Contractor Name _____

Contractor Signature* _____

Base Bid Items:

Project Items	Quantity	Unit Cost	Subtotal
Mobilization/Demobilization	1 LS		
Boat Launch Regrading / Hauling	1 LS		
Stone Lined Swales (X2)	250 LF		
Rain Garden and Forebay	1 LS		
Site Restoration/Seeding/Mulching/Plantings	1 LS		
Total Base Bid:			

***Commitment to Schedule**

In providing this bid proposal, Contractor acknowledges the **required completion date of October 31, 2024 for all aspects. If Contractor cannot meet this schedule, please provide an alternate schedule.**

Selected Contractor will be required to provide certificates of liability insurance prior to starting work.